

# International Soil Sample Shipping Instructions (SOP)

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When shipping soil internationally, it can be difficult to navigate the best way to send your samples securely to the United States-based Rock River Laboratory headquarters in Watertown, Wis. Before beginning, ensure that you have an account registered with Rock River Laboratory to test your sample. Below, we lay out the five simple steps to ship soil samples and avoid shipper challenges:

## Step 1: Account Setup

Ensure you have an account with Rock River Laboratory. Email [office@rockriverlab.com](mailto:office@rockriverlab.com) or complete a paper account setup form and include it with the sample shipment.

## Step 2: Sample Submission Form

Include a completed sample submission form, along with the names and emails of those expected to receive results. This allows Rock River Laboratory to perform the correct analysis, as requested. You can find the forms [here](#).

## Step 3: Import permit

If your soil is originating outside of the United States, or [from a Domestic Quarantine Zone](#), please follow the shipping instructions below:

All shipments must be accompanied by Rock River Laboratory's [soil importation permit](#), as well as a single-use control label, known as a PPQ-550.

Please email [zac\\_meyer@rockriverlab.com](mailto:zac_meyer@rockriverlab.com) to request a PPQ-550.

## Step 4: Packaging

Soil samples must be secured inside a sealed, watertight primary container, then packaged into a second sealed watertight container that is used as the shipping package. This outside shipping package can include multiple, separated samples. Both the permit and the single-use label must be affixed to the outside of the shipping package, and a second copy of the permit must be inside the shipping package.

## Step 5: Contents List

Create and affix a detailed list of the contents of the package to the outside of the shipping box.

*Samples must be shipped via bonded carrier.*

By following these steps, you can reduce delays and any other challenges along the shipment's processing and travel to the US, and we can efficiently analyze all samples sent our way.