

International Manure Sample Shipping Instructions (SOP)

When shipping manure internationally, it can be difficult to navigate the best way to send your samples securely to the United States-based Rock River Laboratory headquarters in Watertown, Wis. Before beginning, ensure that you have an account registered with Rock River Laboratory to test your sample. Below, we lay out the six simple steps to ship manure samples and avoid shipper challenges:

Step 1: Account Setup

Ensure you have an account with Rock River Laboratory. Email office@rockriverlab.com or complete a paper account setup form and include it with the sample shipment.

Step 2: Sample Submission Form

Include a completed sample submission form, along with the names and emails of those expected to receive results. This allows Rock River Laboratory to perform the correct analysis, as requested. You can find the forms [here](#).

Step 3: Import permit

Make sure to include the import permit. This permit must be secured both inside the package as well as to the outside of the box so that the package is approved to ship internationally. Find the permit for your manure packages [here](#).

Step 4: Contents List

Create and affix a detailed list of the contents of the package to the outside of the shipping box.

Step 5: Commercial Invoice

Include a commercial invoice inside the box. An example document can be found [here](#). This invoice should include a description of the contents and the address of where the samples were collected.

If you are unable to create the invoice yourself, the shipper may be able to complete this on your behalf.

Step 6: International Manure Shipping Certification

Find the International Manure Shipping Certification form [here](#). Print on your letterhead, complete it, sign it, and include it with the shipment.

By following these steps, you can reduce delays and any other challenges along the shipment's processing and travel to the US, and we can efficiently analyze all samples sent our way.